



Mailing Address: DSFM, P. O. Box 235, Hemlock, MI 48626

March 1, 2016

Welcome Returning and New Vendors!

It's time to get our 2016 Market season going! Attached is your 2016 Vendor Packet for review and completion of forms. We are excited to have you bring your products and positive energy to Market this season.

The Market will open Friday, May 27 and continue through Monday, October 31 this year. We will operate under tents for this season. Demolition of the Firestone Building (corner of Water & Federal Streets) will begin during March making way for our new permanent outdoor Market pavilion. Deconstruction and remediation inside the Saginaw News Building this spring/summer will make way for construction of our inside year round Market home. We will make the move to the SVRC Marketplace in 2017.

Vendor table rent (daily and seasonal) has remained the same - there has been NO increase from our 2015 rates. We do, however, ask that you provide us with a copy of your liability coverage or ask your insurance agent to forward this document to us. We will **NOT** rent any table until we have this document on file regardless if you wish to be a seasonal or daily vendor. This document will be kept in your file and not shared with anyone. We require **payment in full** for all table(s) you wish to rent as a "seasonal vendor" by **Friday, April 8**.

The following completed forms/payments are due from **ALL** vendors on or before **Friday, April 8**:

Vendor Application

License Agreement

Product List

Proof of Liability Insurance

\$25.00 non-refundable Application Fee

Seasonal Vendors: **Full total payment of all table(s) you wish to rent**

If you have **ANY QUESTIONS or CONCERNS**, please contact me **before April 1** by email saginawdsfm@yahoo.com or my cell 989-798-1061. Please return these forms to the address at the top of this letter. We will send you a confirmation that forms/fees have been received either by email or snail-mail.

We will continue to participate in Double Up Food Bucks (DUFEB), WIC Project FRESH, Senior Project FRESH/Market FRESH, HoopHouses for Health programs along with accepting SNAP benefits, debit and credit cards. Explanation and contract signing for the above programs will take place at our annual vendor pre-season meeting which will be held mid-May at MSU Extension, One Tuscola in Saginaw (behind the Temple Theater). We will be in contact with you once a date/time is finalized.

We look forward to you joining us at Market this season. If you have any concerns or questions, *please don't hesitate to get in touch with me!!!* I'm available either by email saginawdsfm@yahoo.com or my cell 989-798-1061.

Sincerely,

Shelley McGeathy, Executive Director

And the Downtown Saginaw Farmers' Market Board of Directors

Attachments

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