



Mailing Address: DSFM, P. O. Box 235, Hemlock, MI 48626

March 1, 2018

Welcome returning and new vendors to the 2018 Downtown Saginaw Farmers' Market (DSFM) season! Attached is your 2018 Vendor Packet for your review and completion of forms.

We will open the season at our **NEW HOME** located at 203 N. Washington Avenue (M-13) in Saginaw on Friday, May 25 at 10:00 a.m. The pavilion at SVRC Marketplace is complete with build-outs and construction inside the building nearing completion. The DSFM continues working with SVRC Marketplace to make our transition from tents to the pavilion smooth. We will have a walk-through meeting under the pavilion later in March for you to see how tables will be set up, where vendor spaces are, how parking/traffic flow will be, and give you a chance to voice your concerns/questions. Please check your mail within the next few days for an invitation with day/time.

The DSFM Board will make all table and parking assignment this season. The Vendor Application asks for you to supply us with the type of vehicle most likely to be at Market along with size of trailer if you bring one. This will help in the table assignments. We have newly constructed vendor tables under the pavilion that are 8' long by 4' approximately wide. Daily vendor table fees remain \$30.00 Farmer Direct/Homegrown/Homemade/Handmade and \$60.00 resale. Seasonal vendor table fee is \$500.00 for Farmer Direct/Homegrown/Homemade/Handmade and \$1,000.00 for Resale. Market will open Friday, May 25 and continue through Wednesday, October 31 this season. Days/hours of operation will be Monday 12:00 noon-6:00 p.m., Wednesday and Friday 10:00 a.m. – 3:00 p.m., and Saturday 9:00 a.m. – 1:00 p.m. Please note returning vendors: Saturday Market will begin on May 26 and continue through the WHOLE season!

The DSFM will continue to participate in supplemental food programs including Double Up Food Bucks (DUFb), WIC Project FRESH, Senior Market FRESH, SNAP, and accept debit/credit cards. New this season will be the addition of Frankenmuth Credit Union's (FCU) help in distributing tokens to patrons and collection of spent tokens from vendors for reimbursement. FCU will have a new branch office on the 1st Floor of the Marketplace and we are excited to have this partnership with them.

The following completed forms/payments are due from **ALL** vendors on or before **Friday, April 13:**

Vendor Application	Proof of Liability Insurance
Release & Hold Harmless Agreement	Product List
\$25 non-refundable Application Fee	

Seasonal Vendors: One-half (1/2) of complete payment for each table that is to be rented by FRIDAY, APRIL 13. Balance owed on tables rented to be PAID IN FULL by FRIDAY, JULY 13.

If you have any questions, concerns, or need to make other arrangements, please contact me **before March 30** by email saginawdsfm@yahoo.com or cell/text 989-798-1061. Please return these completed forms to the address at the top of this letter. We will send you a confirmation that forms/fees have been received either by email or snail-mail.

The DSFM Board of Directors understands with this exciting move we all will face challenges – we've never operated under a pavilion before and there are many unknowns at this time. Working together to make this Market season a positive one is our goal and we look forward to you joining us at Market. If you need to get in touch with me, please don't hesitate by email saginawdsfm@yahoo.com or cell/text 989-798-1061.

Sincerely,
Shelley McGeathy
Executive Director
And the Downtown Saginaw Farmers' Market Board of Directors

Attachments

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